



MINUTES

NATIONAL EXECUTIVE COMMITTEE MEETINGS

20 and 22 APRIL 2006

SHERATON CRYSTAL CITY HOTEL

ARLINGTON, VIRGINIA

THURSDAY, 20 APRIL 2006

The meeting of the National Executive Committee (EXCOM) convened at 1605 EDST with the National President CDR Joseph Quaglino, Jr., presiding. The meeting preceded the General Session of the Spring Conference, 21 and 22 April at the Sheraton Crystal City Hotel, Arlington, Virginia.

A quorum was declared after the Executive Director read the roll.

The National President announced the purpose of the meeting was to approve past EXCOM minutes and to forward five proposed changes to the Constitution and By-Laws to the General Session.

The National President called for the approval of the EXCOM minutes dated 8 October 2005. **Motion was made** to approve the minutes. **The motion was seconded and passed.**

The National President proceeded to present a By-Laws change regarding an annual dues increase for approval to be presented to the General Session. The EXCOM reviewed the change. **A motion was made** to accept the change. **The motion was seconded and approved.** The By-laws change to be forwarded to the General Session is contained in Attachment A.

The National President proceeded to present Constitution changes for approval to be presented to the General Session. The EXCOM reviewed the changes.

A motion was made to accept the change to Complimentary Membership. **The motion was seconded and approved.** The Constitution change to be forwarded to the General Session is contained in Attachment B.

A motion was made to accept the change to Honorary Membership. **The motion was seconded and approved.** The Constitution change to be forwarded to the General Session is contained in Attachment B.

A motion was made to accept the change to Duly Authorized Representatives of the National Executive Committee. **The motion was seconded and discussed.** **A motion to amend** by adding the word "signed" was made and seconded. **A motion was made** to adopt the change as amended. **Motion was seconded and approved.** The Constitution change to be forwarded to the General Session is contained in Attachment B.

A motion was made to accept the change to Regular Voting on the National Executive Committee. **The motion was seconded and approved.** The Constitution change to be forwarded to the General Session is contained in Attachment B.

The National President proceeded to present Operations Manual changes for approval. The EXCOM reviewed the changes.

A motion was made to accept the change to the Preface to the Operations Manual. **The motion was seconded and approved.** Another change to the Preface page of the Operations Manual was approved by the EXCOM and is included in the Operations Manual Preface change contained in Attachment C.

A motion was made to accept the change to the Venue section regarding National Conferences. **The motion was seconded and discussed. A motion to amend** by adding the words “may be” regarding the scheduling of Spring and Fall conferences on a Thursday through Saturday format, was made and seconded. **A motion was made** to adopt the change as amended. **Motion seconded and approved.** The Operations Manual change to the Venue section is contained in Attachment C.

Operations Manual changes to the Qualifications section for National President and National Executive Vice President were considered but deferred to the Policy Committee.

The National President called for old and new business.

A motion was made from the floor by RADM Richard E. Young, USNR (Ret) to accept the Ad Hoc Committee Report on Re-energizing District/Chapter Organization/Activities and pass it to the General Session for a vote to implement. **The motion was seconded and approved.**

The EXCOM adjourned at 1720 EDST.

SATURDAY, 22 APRIL 2006

The meeting of the National Executive Committee was convened at 1804 EDST by the National President for the express purpose of approving the Fiscal Year 2007 Association Budget following its acceptance by the General Session.

A quorum was declared after reading the roll.

A motion was made to accept the FY 2007 Association Budget as approved by the General Session. **The motion was seconded and passed.**

The EXCOM adjourned at 1806 EDST.

Respectfully submitted,



Casey W. Coane
RADM, USN (Ret)
National Secretary

- Attachments: A - **BY-LAWS CHANGE ACCEPTED BY THE EXCOM
TO BE PRESENTED TO THE GENERAL SESSION**
- B - **CONSTITUTION CHANGES ACCEPTED BY THE EXCOM
TO BE PRESENTED TO THE GENERAL SESSION**
- C - **OPERATIONS MANUAL CHANGES ACCEPTED AND APPROVED
BY THE EXCOM**

**BY-LAWS CHANGE ACCEPTED BY THE EXCOM
TO BE PRESENTED TO THE GENERAL SESSION**

ARTICLE B-VI

DUES

B-6.01 Effective 1 July 2006, the dues of the Association for **Regular and Associate** members shall be as follows, except as otherwise specified in Article B-6.02. The “Mail” rates are set for members who elect to receive billing invoices and the monthly magazine by mail; the “Electronic” rate applies to members who agree to be invoiced electronically, pay their dues by credit card through our secure Web site and who elect to receive the monthly magazine electronically. Electronic membership can be converted to mail membership with deferential payment.

B-6.01.1	Annual dues:			
	Mail			
	<u>Regular Member</u>	<u>\$40.00</u>	<u>Associate Member</u>	<u>\$35.00</u>
	Electronic			
	<u>Regular Member</u>	<u>\$35.00</u>	<u>Associate Member</u>	<u>\$30.00</u>
B-6.01.2	Three-year dues (payable in advance)			
	Mail			
	<u>Regular Member</u>	<u>\$105.00</u>	<u>Associate Member</u>	<u>\$90.00</u>
	Electronic			
	<u>Regular Member</u>	<u>\$90.00</u>	<u>Associate Member</u>	<u>\$75.00</u>

**CONSTITUTION CHANGES ACCEPTED BY THE EXCOM
TO BE PRESENTED TO THE GENERAL SESSION**

ARTICLE IV

MEMBERSHIP

4.01.5 **Complimentary Membership.** At the discretion of the National President, Complimentary Memberships may be offered by the National Executive Director for a period, not to exceed one year, to individuals eligible for regular or associate membership. Complimentary memberships are to be used for the sole purpose of creating interest in becoming paid regular or associate members.

ARTICLE IV

MEMBERSHIP

4.01.3 **Honorary Membership.** Honorary Membership may be conferred at the discretion of the National Executive Committee by the National President upon persons for meritorious service to the national defense, Navy Reserve, or the Naval Reserve Association. Such Honorary Membership is for the life of the member and does not carry the right to vote or hold elective office.

ARTICLE VII

NATIONAL EXECUTIVE COMMITTEE

7.01 **Voting Members:** The elected National Officers and District Presidents, or their duly authorized representatives as provided in Article 7.01.1; and Past National Presidents shall be voting members.

7.01.1 **Duly Authorized Representatives.** Any voting member, except the National President and any Past National President, unable to be present at a meeting of the National Executive Committee, may, by written notification (signed letter or electronically signed e-mail) to the National Executive Director or the National Parliamentarian, appoint a duly authorized representative to attend and vote in his place and stead. **Elected National Officers** may **appoint any Regular** member not already a voting member. **District Presidents** may appoint **any regular member of that same district** not already a voting member. The National Executive Director, National Staff members, and the National Parliamentarian are not eligible for appointment as duly authorized representatives. The representative so appointed shall be accorded the same voting rights and authority which the appointing voting member would have if present in person.

ARTICLE VII

NATIONAL EXECUTIVE COMMITTEE

7.04 **Regular voting:** Each member or his duly authorized representative, as provided in Article 7.01.1, shall be entitled to one vote upon any matter before the Committee, except ex-officio members who shall have no vote. Past National Presidents shall be voting members when in attendance at National Executive Committee meetings, but shall not count towards a quorum, nor against a quorum when absent. A quorum shall exist when a majority of voting members are present.

**OPERATIONS MANUAL CHANGES
ACCEPTED AND APPROVED
BY THE EXCOM**

PREFACE

This fourth edition of the Naval Reserve Association Operations Manual (herein shortened to NRA OPSMAN) has been approved by a majority vote of the National Executive Committee. Nothing in it is meant to countermand the Association's Constitution (herein shortened to Constitution) the Association's By-Laws (herein shortened to By-Laws). Nothing in it is meant to countermand the Association's Constitution (herein shortened to CONSTITUTION) the Association's By-Laws (herein shortened to By-Laws). Where the Constitution and By-Laws are silent this manual shall be the policy of the Association. The Annexes to this manual (i.e., Annex A-Constitution, Annex B-By-Laws, Annex C-Strategic Plan, Annex D-Master List of Member Services, Annex E-Model District By-Laws, Annex F-Model Chapter Constitution & By-Laws) are provided for ease of reference. All Annexes, with the exception of Annexes E & F, are updated by procedures that are independent of the NRA OPSMAN approval process. Changes to the Naval Reserve Association Operations manual itself are approved by vote of the National Executive Committee.

The NRA OPSMAN is published electronically. Paper copies are produced only when specific occasions warrant. When changes are made the membership will be notified either by e-mail or through the monthly magazine (*NRA News*) that an updated version is available. The NRA OPSMAN, along with the CONSTITUTION, the By-Laws and the Strategic Plan are available for viewing/downloading on the Association web site (www.navy-reserve.org).

Please send suggestions for changes to the National Secretary by e-mail to exec@navy-reserve.org or by mail to 1619 King Street Alexandria, VA 22314. The National Secretary will forward them to the National Executive Committee for adoption.

CHAPTER III

OPERATIONS

A. NATIONAL CONFERENCES

2. VENUE

PAGES III-A-1 AND III-A-2

2. Venue. On the evening prior to the start of the conference there is a President's Reception – an informal gathering of members and guests. An NRA hospitality suite is open throughout most of the Conference. Continental breakfast is offered each morning. On the first morning the Anchors hold their breakfast meeting with social events to follow.
 - a. The Spring National Naval Affairs Conference:
 - A Thursday night to Saturday night program may be scheduled.

- The Conference convenes officially on Friday morning at a General Session followed by committee work for the remainder of the day.
- An awards luncheon is scheduled on Saturday to recognize the award-winning Junior Officers of the Year, Bea Ratner award winner and Naval Air Training Command Instructor of the Year award recipients.
- Committee reports are given and voting occurs on Saturday in general session.
- Following the Conference, an EXCOM meeting is convened to approve the budget for the next fiscal year and such other matters that come before it.
- Uniform of the day or casual business attire is prescribed.

b. The Fall Association Management Affairs Conference:

- A Thursday night to Saturday night program may be scheduled.
- The conference convenes officially on Friday morning at a General Session followed by committee work for the remainder of the day.
- An awards luncheon is scheduled on Saturday.
- Voting for National Offices is scheduled for Saturday.
- Committee reports are given and voting occurs on Saturday afternoon in general session. An EXCOM meeting on Saturday afternoon is scheduled if necessary.
- A formal (black tie) dinner is scheduled on Saturday evening and a guest speaker is invited.
- Uniform of the day or casual business attire is prescribed except at the formal (black tie) dinner on Saturday night.